

**Las Vegas Urban Area Working Group (UAWG)**

PUEBLO ROOM  
CLARK COUNTY GOVERNMENT CENTER  
500 S. GRAND CENTRAL PKWY  
LAS VEGAS NV 89106

**DRAFT MINUTES**

**Tuesday, April 28, 2014 9:00 A.M.**

**ATTENDANCE**

**UAWG MEMBERS PRESENT:**

MICHAEL JOHNSON, CARLITO RAYOS, NICOLE HART, RYAN TURNER, RICHARD RESNICK, DEAN STEVE KRAMER, CHRIS SPROULE

**UAWG ALTERNATES PRESENT:**

IRENE NAVIS, DEMITRI THEODOROU,

**UAWG MEMBERS ABSENT:**

JOHN STEINBECK, KEVIN NICHOLSON, PAUL GERNER, STEVE KRAMER, RICK DIEBOLD, CHET GEBHART, RICHARD WELLS, CHRIS JONES, CAROLYN LEVERING, JEFF LYTLE, JIM SEEBOCK, MICHAEL JAQUES, YURI GRAVES, CHUC GEBHART, JEFF QUINN, MAUREEN HIGGINS-TEAGUE, TOM MIRAMONTES, RICK DIEBOLD, RICHARD WELLS

**I. Call to Order and Roll Call**

John Steinbeck, UAWG Chairman called the meeting to order at 9:00 A.M. on Monday, April 28, 2014. Quorum present.

**II. Public Comments**

None

**III. Comments from the Chair**

The Chair stated his appreciation for the cooperative efforts of everyone who has participated in the previous meetings. The Chair acknowledges the presence of the state of Nevada UASI grant services are present today and all of their assistance they have given us thus far. The Chair also commends Steve Kramer for doing a good job to assist with the de-obligated funds projects. He stated that there isn't enough funds available for all projects and in hope that some agencies will scale back on their proposal and assist other must needed projects for the urban community. They were awarded a grant in the amount Of \$950,000

**IV. Discussion of FFY11 and FFY12 De-Obligation and Re-Obligation of Funds.**

**Presentation and discussion of information regarding FFY11 and FFY12 UASI funded projects pending de-obligation; presentation of any project requests for re-obligation use of FFY11 and/or FFY12 UASI funds, discussion and possible approvals for such use. (Discussion/For Possible Action)**

The Chair asked Irene Navis Clark County Office of Emergency Services to speak she reiterated the context of the recent Urban Area Working Group meeting to discuss the projects that were seeking de-obligated funds. Henderson, North Las Vegas, Mesquite projects were bought forward for consideration. She stated that there were a few funds identified to be bought forward including the Southern Nevada Health District that will assist to close out some of these projects. She advised that Henderson, North Las Vegas, Mesquite projects were processed through the CCOEM office and sent to the Division of Emergency Management of the State for review and consideration of the re-obligated funds. Irene Navis

will look to obtain updates from Kelly Anderson and Rick for status of projects and the application process. Irene stated that they are currently completing quarterly reports for re-obligation. Irene is awaiting data from Kelly Anderson, Division of Emergency Management to see which projects are approved and which ones remain to be funded. Irene has mentioned that all requests for re-obligation were signed off by you and forwarded over to the state for funding consideration.

Rick Martin speaks to The Chair for the record that there are experiencing technical difficulties. The Chair recesses the meeting until they are back on-line to be of record.

The Chair announces that they are back on-line to resume meeting, and reminds the attendees that there is much less grant funds, and to work together to reduce their overall expenses.

Kelly Anderson comments on the status of applications. The Chair wants the status of de-obligations first. The City of Henderson's Hazmat project application has been processed. Ryan Turner responded to the question. Kelly is still waiting for documentation for the second one before they can complete the evaluation on the application for Mesquite's project. The funding balance without the Mesquite project is \$192,510 has been officially de-obligated for 2011. This is the funding stream for the epidemiology surveillance and funded the PPE for the hostile MCI. \$221,249 in M&A (inaudible 22:42) under the urban area for 2011. There is \$3,235 de-obligated as of now.

The Chair asked Chief Resnick for update on re-obligation request. Resnick responded to say there are two re-obligation requests. However for the record there is only one. The first project is the cost for the consoles and controller switch for the communication center that would not need any furnishing just the equipment upgrades as the system is a plug and play operation into the fiber optic network. Their request is \$123,516 UASI with SHSP \$124,000 funding request.

Kelly Anderson stated that there is 2012 Urban Area funding there is \$74,091 de-obligated funds available to reuse and can be used with the other funding. On the same funding stream, and although the project managers are working hard to reduce the project cost and expenses, there is still a million dollars left on those balances. The bulk of the money will be spent on the two largest projects.

Irene mentions the project application proposal in the amount of \$13,000 for North Las Vegas is not available; Carlito Rayos will retrieve a copy for The Chair to sign by the end of meeting.

Mark Blomstrom asked Kelly Anderson for the status of the Mesquite project to confirm if the DHS funds for FFY11 can be used. Kelly responded to say that the funds can be used without any discrepancies or incident. Irene Navis gave an update on the Hostile/MCI/PPE to be scheduled for the next Board of County Commissioner's meeting in May 2014. They are diligently working with the county to expedite purchasing equipment for this project funding to be completed by June 2014.

Ryan poses a comment as to how they are to prioritize the projects for the financial plans to use the \$247.032 and the \$13,000 de-obligated of the 2014 funds. Chief Steinbeck responds to say that he will prioritize projects that meet the criteria and don't get funded by de-obligated funding. He has given much opportunity for the project managers to submit their request to use re-obligated funds. Should there be any objections or concerns on this item, then Chief Steinbeck will call for another special meeting to address this item. The Chair then asks if there are any issues to discuss this item. None mentioned.

Motion, by, None

Seconded, by, N/A

Discussions by, No motion

- V. **Discussion of Project Proposal Modifications and Budgets.** Review of each project proposal on the reference FFY2014 UAWG list, in the order shown, to provide representatives, staff and interested parties an opportunity to ask questions of each project proposer on their respective project proposal. Questions will focus on any modification(s) made to the proposed project since the previous UAWG meeting and any budget reduction potential or clarification based on financial information submitted. Please note that this discussion format is questions and answers, and does NOT include any reiteration of project justification or why the project is needed. This discussion will address only those project proposals previously submitted by the April 7, 2014 deadline; no new project proposals will be heard. However, please note that all previously submitted proposed projects for FFY14 will be addressed, including those which may not be immediately funded, for purpose of ranking and potential future application of de-obligated FFY14 funding. *(Discussion/For Possible Action)*
- The Chair added that this is also for the 2011 and 2012 funding. The Chair is making a decision today and asking for ranking on this agenda. This to determine how much of a percent of funding, they are asking of their project in regards to a 25%, 50% or 75% reduction of their proposal.

The Chair starts with The North Las Vegas Analyst for the Southern Nevada Counter Terrorism Center. Sandra Sawyer, crime analysis manager speaks on behalf of North Las Vegas Police Department, and found that their project can work with 75% of their project until their next budget cycle along with 25% funding from city funds and/or seek funding for the permanent position. Her chief will be requesting permanent funding for this position in the future with the intent to waive funding request for FFY14 funding. Mr. Blomstrom asks of the requested amount of funding. Ms. Sawyer responds with \$89,183.25 is 75% of the original proposal requested amount of \$118,911. No loss of service, and the gap matter is still being addressed and worked on separately.

The Chair announces Captain Chris Jones of Southern Nevada Terrorism Center addresses his proposed budget reduction to respect to the strip camera project, phase 2. Their 75% budget reduction would be of Silver Shield at \$125,000 and bring our cost down to \$200,000 and reduce our Strip capabilities to 15 site assessments. They would like to keep up with the growth on the strip and the safety of the citizens and with this deduction; it would be approximately \$392,637. No other funding sources available. The Chair asks for any other questions or discussion. None mentioned.

The Chair announces Rick Diebold, City of Las Vegas Communicator Enhancement, Public Information and Warning. Carolyn Levering is present on behalf of Rick Diebold to give status of their project proposal cost to be the same as the original request for funding. There aren't any changes or any other funding resources available, and was initially formed by this UASI grant funding source which now needs to be updated and maintained. Their proposal request is \$85,000 is the target amount needed for this project. Steve Kramer may be able to assist with funding for this system since the XT Communicator equipment is used by many agencies including Southern Nevada Health District. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces Irene Navis, Clark County OEM, NHS, HSGP Support and Public Information. Irene stated that the project can remove the public information component and look for other sources for public outreach, reduce the cost for SHSP to be \$10,000 and reduce UASI \$22,000 for the contract component a total project cost of \$72,000, which will be under the initial grant request of \$75,000 and at this time would like to submit this amount. The Chair asked for any other questions or discussions. None mentioned.

The Chair announces Chris Peco, Las Vegas Metropolitan Police Department, Advanced CBRNE, Armor Task Force, Operation Coordination, initially asking \$340,000 UASI on this project. Detective Jeff Vialard responds to states that to replace the equipment is expensive but can be reduced the project cost to 77% or \$287,000. There was a PCR submitted for utilization and re-obligate of our own 2012 funds. If that is approved, an additional \$36,000 would be readily available. Their 2013 funding is in process of soon being awarded. This will impact the SHSP side of the application for FFY14 funds. Irene Navis asks Detective Vilard if the reduction of funding would impact any warranties or maintenance on the equipment. Vilard states that it would have an effect when in fact that some equipment is broken, and they are sustaining what they have to keep operational. Funds that were from FFY12 were delayed to assist in the maintenance of this equipment and have now become critical to replace. Any other reduction of funding would greatly impact the operations of the project. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces Sharon Harding, Las Vegas Metropolitan Department states the department's request to have an additional part time employee for another background investigations officer. One officer retired last year, and the other remaining background investigations officer is the only other officer available to handle an overwhelming work load to process applications. They have reduced their funding request to \$37,000. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces Chris Sproule, City of Las Vegas Metropolitan Medical Response System Operational Coordination initially asking for \$197,000 in UASI funds. Mr. Sproule states that he can reduce his project by \$5,920, bringing the total to \$184,080. The project has two components. One is the MMRS coordinator position and the other First Watch, which is an annual maintenance fee that... (inaudible 51:16) and used by Henderson Fire, North Las Vegas, County, City Fire, AMR and Fusion Center, just to name a few. Mr. Sproule has sought other ways to fund this project but the annual maintenance and performance periods of the grants are a challenge. The Chair asks for any other questions or discussions. Carolyn Levering has mentioned to The Chair that they have not collectively discussed the re-obligation of 2013. Would there be a probability of re-obligation a portion of the performance period of First Watch that is requested in 2014 to possibly reduce out net liability against the 2014 funding stream. However, we aren't in position to do that until we discuss the 2013 re-obligations to have that as an option. Carlito Rayos asks Mr. Sproule to explain the functions of the First Watch operations. Chris Sproule explains that it's an emergency first response team to any hazardous toxins alerts to Fusion Center and other personnel the citizens and visitors may be experiencing. The Chair again asks for any other questions or discussions. None mentioned.

The Chair announces Rick Diebold, City of Las Vegas, Southern Nevada Cert, Operational Coordination seeking initial UASI grant \$164,862.40. The self-registration portal has been added to the Clark County budget which in turn the grant request is now higher and is a valuable asset to disabled citizens and special population. Each year the cost to continue to operate this program's integrity is higher and requires for us to obtain instructors. The corresponding decrease from the SHSP will be \$25,136.73. The Chair asks for any other questions or discussions. None mentioned.

The Chair request a comment on the Henderson Hazmat proposal. Ryan Turner announces that the award has been granted for the de-obligation funding and will be on the city agenda. Approval from the city management and union to move forward on project. Training has been scheduled to be a Type-3 regional hazmat team that will complement the City of Las Vegas Armor. No funding is requested at this time.

The Chair announces Mr. Larry Haydu, Clark County Fire Department, Southern Nevada All Hazards Incident Management Team, Operational Coordination seeking initial UASI funding

of \$20,000. He stated that they offer the fire training basic entry level training course to expand our deployable management team. These are train-the-trainer classes to be rolled out in the near future. Attempts were made to contact several other agencies for certified instructors, all of which are not yet offered. Then contacted the original senior certified instructor and he again reduced his fee to \$25,000 about 17%. The Chair suggested splitting the cost between UASI funding request \$17,000 and SHSP funding \$8,500.

The Chair announces Irene Navis, Clark County EM and Washoe County EM Statewide Continuity of Operations and Government Sustainment seeking initial UASI funding of \$210,000. Irene has worked on reducing the cost of operation without compromising the integrity of the project to \$140,000, in addition to a reduction of the SHSP request. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces Clark County Emergency Management, Clark County EOC Enhancement, Operational Coordination USAI funding request from his own UASI funding request of \$70,000. To establish a functional meeting space for our own EOC public meeting area will be highly beneficial to our facility. His proposal has been reduced to \$17,500. Carolyn Levering mentioned a possible DOE funding stream for this project. Irene confirms the grant from this source and states that it cannot be used at this time; however a future proposal will be more appropriate. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces Arlene Chapman, Clark County Office of Emergency Management Integrated Resource Tracking Emergency Alert Awareness Project, initially seeking \$131,279 UASI funds. To enhance the system, in which they have a resource management module owned by the city and state, and will also be working with GIS. And have eliminated the need for a contract IT programmer. Ultimately has reduced their grant funding request to \$75,077. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces Captain Evan Hannah Clark County Fire Department Southern Nevada Fire Operations Hostile MCI PPE seeking initial UASI funding \$118,708. The Chair will be handling this item today and is confident that the de-obligated funds will be able to take care of the request. Due to the nature of this benefit to be the City, Henderson, North Las Vegas and Clark County, we would like to have Mesquite involved as well. The Chair has reduced this proposal request to \$1. And keep it on the books for future funding. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces Mr. Suarez (not present), Southern Nevada Communications Council/SNACC, P-25 site expansion seeking initial UASI request of \$300,000. George (1:14:00 unidentified male speaker), states that there aren't any documents or correspondence from SNACC to announce any reduction in funding. George Molnar (1:20:30) added that the reduction of grant request is to be \$200,000.

The Chair announces Ms. Bradnick, Henderson Police Department, HPD Inoperability Communications, Operational Communications seeking initial UASI request of \$112,480. She states that they can reduce their proposal request by 25%, which in turn will be to increase and maintain a backup system and increase the 911 capabilities. Overall funding request will be \$84,360. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces Mr. Brady (not present), 800Mz Inoperability, Operable Communications seeking initial UASI funding of \$17,335. Russ Dapsauski is south regional manager of Nevada State Parks will be presenting the project proposal reduction to be 75% at \$13,016.25 or 50% reduction at \$8,667.50 or reduce the request to be 25% at \$4,335.75. This will be a great detriment to our four state parks and medical emergency for our visitors. They are currently petitioning for state funding to reduce our need for UASI but this will not be available for some time. Steve Kramer asks the type of equipment and may be able to assist

with those EDAC radios used for the state parks. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces Ms. Julie Black on behalf of Lester Lewis, Inoperability Radio Upgrade P-25 Phase 2, Operational Communications seeking initial UASI funding of \$175,000. Presently asking for 260 radios at 100%, if the funding is less, then we will order 162 radios at 75% for \$131,250, at 50% 108 radios for \$87,500, at 25% 54 radios for \$43,750. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces David Young, Disaster Recovery for Scope2 application, seeking UASI funding at \$1,121,500 and has split the project into two parts. One is the software and the other is moving the computer request. New sight funding would be to move computers, connectivity and network equipment from computer room to the core location center cost to be confirmed at \$221,817. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces Chief Resnick, Northeast Urban Area Operational Coms, Controls and Consoles project (Item-JJ) seeking UASI funds \$123,516. The console project is one half of project and the second project is the sight repeater and the related equipment controller for that sight. Both these projects are for equipment and require for the project to be done in its entirety. Any reduction of this funding could go towards radio purchases, which can be taken care of by de-obligated funds. Both of these parts of the projects can be operational on their own merits. Item-KK \$114,108 is seeking UASI for the sight repeater to enhance the system. We are still seeking the full amount. The Chair asks for any other questions or discussions. None mentioned.

The Chair announces the last ITEM (1:27:35), SHGP Support and Public Information...No other projects announcements at this time.

**Review of UAWG Bylaws for purpose of voting; review of ranking process to be used by the UAWG for FFY14. (Discussion Only)**

Mr. Mark Blomstrom reads the Bylaws of the voting and ranking by the UAWG for FFY14. Directions and results of ranking sheet are implemented for analysis. Please see attached handout and ranking sheets.

The Chair calls for a meeting break.

**VI. Ranking of FFY14 Project Proposals Requesting UASI Funding. The Urban Area Working Group designated member representatives will individually evaluate and rank each project proposal so as to collectively create a prioritized list. This will be done in the following fashion: each designated member representative will fill out a ranking sheet identifying their ranking of the proposed projects. The individual member representative rankings will then be entered into a master spreadsheet by staff, summed with all other individual rankings, and the collective result displayed as the master UAWG project ranking. On conclusion of the ranking, the budget of any project may be discussed and modified by the group. (Discussion/For Possible Action)**

The Chair announces that the tally has been taken, and has assigned Mr. Blomstrom to read the results of the priority ranking in order of preference from first top to last, which has been collectively generated by attendees.

1. City of Las Vegas/MMRS
2. North Las Vegas Analyst
3. Metro Fusion Center and Clark County Coup project (Tied for third ranking position)
4. None
5. City of Las Vegas Communicator Equipment and Clark County Fire- All Hazards Incident Management Team. (Tied for fifth ranking position)

6. None
7. City of Las Vegas Cert
8. Clark County Fire Department Southern Nevada Fire Operations Hostile MCI PPE
9. Las Vegas Metropolitan Police Department Citizen Core Program Analyst
10. Clark County HSGP Support Public Information
11. Metro Armor Seeburn Request
12. Clark County OEM/EOC Enhancement and Clark County Integrated Resource Tracking, and Emergency Alert and Awareness project (Tied for twelve place ranking position)
13. None
14. Mesquite Police Department Sight Repeater
15. Mesquite Police Department Console and Controller
16. Henderson Police Department Inoperability Communications
17. State Division of Parks 800Mz Inoperability
18. Southern Nevada Area Communications Council/SNACC, P-25 Site Expansion
19. Clark County Inoperability IT Radios Upgrade
20. Clark County IT Disaster Recovery for Scope2
21. City of Henderson (proposal withdrawn) Regional Hazmat Team

The total amount of the modified funding request has presently reached \$1,037,000. Including project-X. There are only \$950,000 UASI funds available. Carolyn Levering also gave update to remove Project-F for consideration and in turn accommodate funding stream for Project-U (2:11:44). Carolyn Levering also may need data in order to cut some courses (02:14:00). She mentions if we decrease volume, we also reduce funding. The state funding may not be willing to fund some of these projects and may not have the same priority list as UASI funding. This group is working on limited time to hold any other meetings. Kelly states that these investments can be written in a way to give the administration latitude after you submit the applications. There is some flexibility, but don't have time to go backwards. May 5<sup>th</sup> the budgets and proposal are due then, May 8<sup>th</sup> is when Investment Justifications are due. Overall you would have to submit final applications due to the finance committee and the commission. The Chair asks if they are limited to the total amount available then making cuts later. Kelly responds with no, not with the grant reporting tool. It has to be balanced to the penny, and future discussions on how the criteria are evaluated. Kelly also mentions that there isn't an M&A built into the \$950,000 and will be reduced by %5. Irene asked Mark Blomstrom to sort the projects that fit into the budget that only need the UASI funding on the rating chart to make necessary adjustments. Currently they are \$37,762 over-budget and The Chair ask if there are any other projects that are willing to reduce their funding request. Carolyn Levering ask the state if there is any progress with the federal funding. The state personnel respond with no, not at this time. The only way is to already be under contract for equipment that was delayed to possibly get granted an extension. There are some things learned at the grant management training that may assist, usually for warranties and not maintenance agreements. The Chair again ask project managers to further reduce any of their proposals. (Unidentified male Captain 2:26:26) offers to reduce his project by another \$8,500. The Chair announces so far the Coup project has been reduced by \$10,000 in addition to the \$8,500 from the Fusion Center and the INT has also reduced their project cost by \$495. Rick Diebold can also reduce the project by 5%= \$4,062. Chris Sproule reduced his project amount by \$6,000. The Chair now has a balance of 950,000 even. Tomorrow is a meeting to discuss the ranking.

Motion, by Ryan Turner, **To forward our priorities to the state working group tomorrow.**

Seconded, by Carolyn Levering

No Discussion, motion carried

**VII. Public Comments**

***No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Comments may be limited to 2 minutes.***

- No comments

**VIII. Adjournment**

*(Discussion/For Possible Action)*

Next UAWG meeting: Thursday, May 29, 2014 at 9:30 A.M., Clark County Government Center, Pueblo Room, 1<sup>st</sup> floor, 500 S. Grand Central Pkwy, Las Vegas, NV 89106

Motion, by Carolyn Levering: **To adjourn meeting**

Seconded, by Carlito Rayos: All in Favor, None Opposed

No discussion, motion: carried

Meeting adjourned at 1:00 PM

*In accordance to Nevada's Open Meeting Law, this meeting was properly posted and electronically recorded.*

*Meeting notes prepared by: Mariette Hill - Marathon Staffing Group*